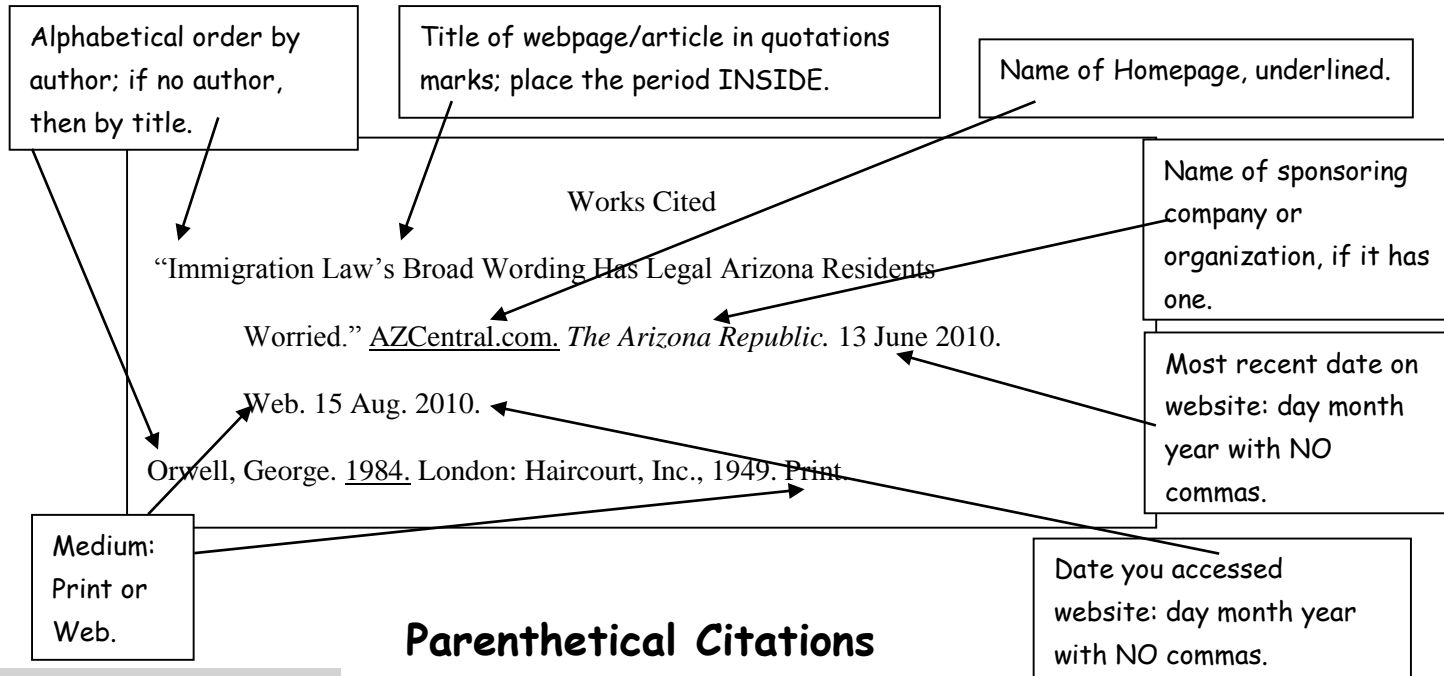# Works Cited

- Times New Roman, size 12 font
- List entries in **alphabetical** order by author's last name; if no author, then by title.
- **Do NOT** use bullet points, numbers, etc.
- **Double space** all entries (There are no extra spaces between entries.)
- **Indent:** If the entry takes more than one line, then **indent the second line** by hitting "enter" then "tab" once.
- **Include all required information** in **correct order** with **correct capitalization** and **punctuation**
- If certain publishing information is not present on the source, then you must **skip it** and move on to whatever is next.

| Alphabetical order by author; if no author, then by title. | Title of webpage/article in quotations marks; place the period INSIDE. | Name of Homepage, underlined. |

Name of sponsoring company or organization, if it has one.

Works Cited

"Immigration Law's Broad Wording Has Legal Arizona Residents

Worried." AZCentral.com. *The Arizona Republic.* 13 June 2010.

Web. 15 Aug. 2010.

Orwell, George. 1984. London: Haircourt, Inc., 1949. Print.

Most recent date on website: day month year with NO commas.

Medium: Print or Web.

Date you accessed website: day month year with NO commas.

Parenthetical Citations

Three Rules to Cite By:

1. Look at the first word/s for the source's entry on the Works Cited page, and those will be what you write inside of the parenthesis. **If there is an author**, the last name will be in the parenthesis. If there is **no author**, then the first words of the title will be in the parenthesis.

2. If the text came from a **website**, put the **PARAGRAPH** number. ONLY put a space and the abbreviation *par.* in between the name or title and the paragraph number (Barnes par. 3). ("Themes, Motifs, & Symbols" par. 4).

   If the text came from a **book** or magazine, put the **PAGE** number. ONLY put a space in between the name or title and the page number (Orwell 188).

3. The **period** goes **OUTSIDE/AFTER** the parenthesis at the **END** of the sentence that is being cited.

If the works cited looks like this…	Then the sentence in the text should be cited like this…
Orwell, George. 1984. London: Haircourt, Inc., 1949. Print.	Blah blah blah blah blah blah blah blah blah (Orwell 3).
"Immigration Law's Broad Wording Has Legal Arizona Residents Worried." **AZCentral.com. *The Arizona Republic.* 13 June 2010. Web. 15 Aug. 2010.**	Blah blah blah blah blah blah blah blah blah ("Immigration Law's" par. 7).

MLA Format for Works Cited Sources

Website, Online, or Electronic Source

Author's Last Name **,** First Name **.** "Title of Text/Article **.**" Title of Homepage that Had the Text/Article **.**

→ Name of Publishing Company or Organization Supporting the Website **.** Day

Abbreviated Month **.** Year Website Was Created/Updated Medium (Web) **.**

Day Abbreviated Month **.** Year You Looked up Website **.**

Book or Textbook

Author's Last Name **,** First Name **.** Name of Book **.** City of Publication **:**

→ Name of Publication Company **,** Year of Publication **.** Medium (Print) **.**

Newspaper or Magazine in Print

Author's Last Name **,** First Name **.** "Title of Article **.**" Title of Source that Had the Article **.**

→ Day Abbreviated Month **.** Year Article Was Printed **:** Volume # **.**

Page # - # **.** Medium (Print) **.**

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Works Cited Card

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